

Corporate Office: L-3A, KH.No:737, Street No: 1, Bhagat Singh Building, Mahipalpur, New Delhi-110037
Tel: 91-11-26783681, Fax: 91-11-41687576, Email: del@avlokan.in, Website: www.avlokan.in
(CIN: U74999WB2012PTC178359)

One Time Bank Registration of A.D. Code and IFS Code & Verification of documents for first time (Export)

For Private Limited

- 1) Request Letter.
- 2) Certificate form Bank with A.D. Code.
- 3) Copy of Import Export Code.
- 4) Copy of Pan Card of the Company.
- 5) Copy of Certificate of Incorporation.
- 6) Copy of Memorandum of Articles (MOA).
- 7) Copy of GSTIN.
- 8) Cancel Cheque.
- 9) Bank Statement. (Last Six Months).
- 10) Copy of ID proof of the Director's.
- 11) Passport Size Photo of the Director's.
- 12) Copy of Address Proof of the Company.
- 13) Copy of Income Tax Return of the Company. (Last Three Year's)
- 14) Copy of GSTR-3B of the Company (Last Six Months)

Original Documents Required:

1. PAN Card of the Company
2. PAN Card of the Director's (Any One)
3. Address Proof of the Director's (Any One)



For Avlokan Exim Pvt. Ltd.

Note: Difficulties faced, if any, may be brought immediately to Shri Brijesh Kumar (+91-9311995566) or Emailed on brijesh@avlokan.in & accounts@avlokan.in

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One Time Bank Registration of A.D. Code and IFS Code & Verification of documents for first time (Export)

For Partnership Firm/ LLP

- 01) Request Letter.
- 02) Certificate form Bank with A.D. Code.
- 03) Copy of Import Export Code.
- 04) Copy of Pan Card of the Firm.
- 05) Copy of GSTIN of Firm.
- 06) Copy of Partnership Deed.
- 07) Cancel Cheque of the Firm.
- 08) Bank Statement. (Last Six Months).
- 09) Copy of ID proof of the Partner's.
- 10) Passport Size Photo of the Partner's.
- 11) Copy of Address Proof of the Firm.
- 12) Copy of Income Tax Return of the Firm. (Last Three Year's)
- 13) Copy of GSTR-3B of the Firm (Last Six Months)

Original Documents Required:

1. PAN Card of the Firm
2. PAN Card of the Partner's. (Any One)
3. Address Proof of the Partner's. (Any One)



For Avlokan Exim Pvt. Ltd.

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One Time Bank Registration of A.D. Code and IFS Code & Verification of documents for first time (Export)

For Proprietorship Concern/ Individual

- 01) Request Letter.
- 02) Certificate form Bank with A.D. Code.
- 03) Copy of Import Export Code.
- 04) Copy of Pan Card of the Proprietor's.
- 05) Copy of GSTIN of Concern.
- 06) Cancel Cheque of the Concern.
- 07) Bank Statement. (Last Six Months).
- 08) Copy of ID proof of the Proprietor's.
- 09) Passport Size Photo of the Proprietor's.
- 10) Copy of Address Proof of the Concern.
- 11) Copy of Income Tax Return of the Proprietor's. (Last Three Year's)
- 12) Copy of GSTR-3B of the Concern. (Last Six Months)

Original Documents Required:

1. PAN Card of the Proprietor's / Individual
2. Address Proof of the Proprietor's / Individual



For Avlokan Exim Pvt. Ltd.

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